



Quality Certification Services (QCS)

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Expedited Service Request

Thank you for requesting expedited service. We offer two levels of expedited service. 15-20 working days and 30-40 working days. Expedited Service is available at the discretion of QCS based on operational capacity. It is necessary that we work together to meet these timelines.

What do we mean by working day? Timeframes for completion of expedited services are based on business working days of the typical 5-day workweek during which QCS can complete services. These timeframes do not include any days in which QCS is waiting for your response to requested information or corrective actions if noncompliances are identified. For example, if a reviewer requests information on Monday morning but does not receive a response until the following Monday, QCS does not count the five working days during which our work has stopped toward the expedited time frame.

We begin reviewing your application upon receipt of the completed Organic System Plan application and payment for expedited service. A reviewer may request additional information as needed to verify the plan is complete and compliant. To guarantee we meet your requested timeline:

- Prior to sending, ensure your application is complete. Incomplete applications can cause significant delays in review, inspection, and certification decisions.
- Please respond to communications regarding your application in a timely manner
- Make sure you've added us to your email's safe sender list; our team primarily reaches out through email.

The Organic Inspector will contact you to schedule an inspection after we have completed the initial review of your application. Please make sure you have your full OSP (Organic System Plan) and all documentation ready for the inspector to review. You can find our checklist "Are You Ready for Inspection?" included in this packet. Please be ready for your inspection when you submit the application.

After the inspection, the final reviewer may reach out for missing information or to address findings before making a certification decision.

QCS works diligently to ensure your expedited timeline can be met. By requesting Expedited Service, you agree to respond promptly to all QCS communications regarding your organic system plan. Delays due to incomplete or incorrect applications, or failure to respond to QCS communication are the responsibility of the client requesting expedited service. QCS is committed to meeting all expedited deadlines.