**INSTRUCTIONS:** Use the following tables to review your Organic System Plan’s attachments. Use the reference column to find the section of the plan with the mentioned attachment.

| Common Organic System Plan (OSP) **Attachments** | | |
| --- | --- | --- |
| Attach the following documents to the Organic System Plan application, as applicable. | | |
| **Check if attached** | **Reference** | **Description** |
| Attached  N/A | OSP 1A | Additional certification contacts. |
| Attached  N/A | OSP 1B | Driving directions to each facility or parcel. |
| Attached | OSP 1C | Operation Legal Description (Articles of Incorporation or Partnership/Unincorporated Association Agreement). |
| Attached  N/A | OSP 1D | Current organic certificate, if currently certified by another certification agency. |
| Attached  N/A | OSP 1D | Copy of all issued noncompliances and/or denial of certification from a certification agency *other than* QCS. |
| Attached  N/A | OSP 1D | Copy of suspension/revocation letter from a certification agency *other than* QCS. |
| Attached  N/A | OSP 1D | Copy of USDA reinstatement request, with description of corrective actions implemented. |
| Attached  N/A | OSP 1D | Copy of applicable notification(s) (noncompliance, proposed suspension, proposed revocation), corrective actions, settlement agreements, and/or other relevant documents. |
| Attached  N/A | OSP 1E | General description of the organic operation, if not already answered on OSP 1. |
| Attached  N/A | OSP 1E | Organic Producer Group Plan, for groups of organic producers. |
| Attached  N/A | OSP 1E | Application and supporting documents for all additional associated certification schemes (ex. GGAP). |
| Attached | OSP 1F | All applicable OSP modules for the organic production activities of the operation. |
| Attached  N/A | OSP 1F | OSP 8, for operations that transport organic livestock (or oversee the transport of) and/or slaughter organic livestock. |
| Attached  N/A | OSP 1G | All applicable export modules of the OSP (including organic equivalency and certification to standards outside of the USDA NOP) |
| Attached  N/A | OSP 1H | Organic certificates for all external operations/contracted service providers that are not exempt from organic certification. |
| Attached  N/A | OSP 1H | Exempt Handler Affidavit for each uncertified/exempt off-site storage facility to be used for organic product storage. |
| Attached  N/A | OSP 1I | Valid CDFA Registration Certificate (for production occurring in California) |
| Attached  N/A | OSP 3 | Recordkeeping templates. |
| Attached | OSP 4 | Full color copy of each label to be used on organic products. |
| Attached  N/A | OSP 4 | Completed Private Label Agreement (PLA) for organic products packaged for a private label owner. |
| Attached  N/A | OSP 5 | Label, and SDS (if available), for each product applied in direct contact with organic products in storage. |
| Attached  N/A | OSP 6 | Label and SDS (if available) for all products used in facility pest management. |
| Attached  N/A | OSP 8A | Documentation showing that wood products used as bedding during transport for organic livestock are free of plywood, particle board and treated lumber. |
| Attached  N/A | OSP 8A | Organic certificate of organic roughage used as bedding during transport of organic livestock. |
| Attached  N/A | OSP 9 | Organic fraud prevention plan, if already written and established. |

| Organic Grower Plan (OGP) **Attachments** | | |
| --- | --- | --- |
| Attach the following documents to the Organic Grower Plan application, as applicable. | | |
| **Check if attached** | **Reference** | **Description** |
| Attached  N/A | OGP 1B | Additional pages of crops requested for organic certification. |
| Attached  N/A | OGP 2B | Additional pages of “List of parcels requested for certification”. |
| Attached  N/A | OGP 2B | Organic certificate for each parcel previously certified as part of a different operation. |
| Attached | OGP 2C | Parcel description for **each** parcel requested for certification. |
| Attached | OGP 2C | Parcel map for each sub-unit with all components described at OGP 3B. |
| Attached  N/A | OGP 2D | Land Use Affirmation completed for **each** new parcel/additional acreage requested for organic certification. |
| Attached  N/A | OGP 2D | Additional pages listing inputs used in the last 36 months (for new parcels/additional acreage requested for organic certification for the first time). |
| Attached  N/A | OGP 3B | Soil or tissue tests documenting applicable deficiencies where synthetic micronutrients are used or planned for use. |
| Attached  N/A | OGP 3B | Sodium Nitrate Compliance Verification worksheet for use of a fertilizer with sodium nitrate (NaNO3). |
| Attached  N/A | OGP 4 | Water test results, for known water contaminants. |
| Attached  N/A | OGP 5A | Documentation that the seed coating is part of the certified organic seed. |
| Attached  N/A | OGP 5A | State or federal phytosanitary regulation requiring seed treatment. |
| Attached  N/A | OGP 6A | Map of each structure used for organic production. |
| Attached  N/A | OGP 6A | Land Use Affirmation (OGP 2D) for each structure used for organic production that is not on an organic parcel. |
| Attached  N/A | OGP 6C | Procedures for cleaning structures to prevent commingling and contamination in container systems not on land. |
| Attached  N/A | OGP 6C | Recordkeeping templates for clean-out activities in container systems not on land. |
| Attached  N/A | OGP 10A | On-farm compost production records (temperature records or pathogenic organism test results). |
| Attached  N/A | OGP 10A | Description of vermicompost production system and moisture checks OR pathogenic organism test results. |
| Attached  N/A | OGP 11B | Copy of special agreements with adjoining landowners, highway departments, electric companies, farm service offices, or other agencies regarding the management of buffers or right of ways. |
| Attached  N/A | OGP 11H | Organic certificate of off-farm suppliers, organic products, and marketing outlets for organic products. |
| Attached  N/A | OGP 14 - 22 | Copy of all labels (retail and non-retail) used to represent products as organic across requested organic equivalence arrangements and non-US based organic certification schemes. |
| Attached  N/A | OGP 19B | Organic or sustainable source of chitin / crustacean shells or mollusk waste as a nutrient/fertilizer/soil conditioner. |
| Attached  N/A | OGP 19B | Source documentation of egg shells and/or manure (organic or conventional). |
| Attached  N/A | OGP 19C | Recipe for mushroom substrate if manure/animal excrement is used. |
| Attached  N/A | OGP 19E | Documentation showing in conversion plant reproductive material to be used for production of organic crops has been in conversion for at least 12 months (sourced on or off-farm). |
| Attached  N/A | OGP 19F | Copy of each label planned for use on EU certified organic products. |
| Attached  N/A | OGP 19G | Labeled and dated photographs or satellite images showing the current condition of **each** parcel requesting retroactive recognition. |
| Attached  N/A | OGP 19G | Map of **each** parcel requesting retroactive recognition with clearly identified features. |
| Attached  N/A | OGP 19G | For any parcel previously certified to the EU organic standard that experienced a lapse in certification, a copy of the previous organic certificate, documentation of the expiration / cancellation of the previous organic certificate, verification from the previous certifier that the lapse was not due to contamination, and the reason for the lapse in certification. |
| Attached  N/A | OGP 19G | Input application records covering the entire period of requested retroactive recognition for **each** parcel requesting retroactive recognition, with the name of product, manufacturer, and date(s) of application. |
| Attached  N/A | OGP 19G | Supporting documentary evidence for **each** parcel requesting retroactive recognition, in accordance with the parcel’s previous land use. |
| Attached  N/A | OGP 21A | Maps of growing areas, including areas around growing area. |
| Attached  N/A | OGP 21A | Field History documentation. |
| Attached  N/A | OGP 21A | Copy of certification to a social accountability standard, if appliable. |
| Attached  N/A | OGP 21B | Applicable Bio Suisse supplemental forms: Sustainable Water Use Plan; Declaration of Compliance with the Prohibited GMOs; Self-Declaration of Social Accountability |

| Organic Apiculture Plan (OAP) **Attachments** | | |
| --- | --- | --- |
| Attach the following documents to the Organic Apiculture Plan application, as applicable. | | |
| **Check if attached** | **Reference** | **Description** |
| Attached | OAP 1A | Flow chart or narrative description of the organic apiculture system, from first day of organic management to shipment of apiculture products. |
| Attached | OAP 1B | Organic Grower Plan (OGP) or Organic Wild Crop Plan (OWCP) for land that is managed by you, the applicant. |
| Attached  N/A | OAP 1B | Copy of current organic certificate for each certified organic operation where hives are placed if the land is not managed by your operation. |
| Attached | OAP 1B | Map of the entire forage zone for the bees, with the location of the hives, organic certified land, location of wild land, water sources, and other land uses identified. |
| Attached  N/A | OAP 1B | Copy of landowner affidavit for landowners within the forage zone stating no prohibited substances will be used. |
| Attached  N/A | OAP 2B | Copy of organic certificate for purchased organic hives and bees. |
| Attached  N/A | OAP 3A | Copy of organic certificate for any off-farm sourced beeswax. |
| Attached  N/A | OAP 4A | Copy of organic certificate for each supplier of supplemental feed. |
| Attached  N/A | OAP 6A | Copy of organic certificate for each contracted organic operation for processing of apiculture. |
| Attached  N/A | OAP 6B | Specification sheet and SDS, if available, for filter used in honey processing. |
| Attached  N/A | OAP 7A | Copy of labels for all apiculture inputs used. |
| Attached  N/A | OAP 8D | Copy of all labels to be used to represent honey as organic in the EU. |

| Organic Handler Plan (OHP) **Attachments** | | |
| --- | --- | --- |
| Attach the following documents to the Organic Handler Plan application, as applicable. | | |
| **Check if attached** | **Reference** | **Description** |
| Attached | OHP 1A | Map of facilities, including receiving, storage, and production areas, processing equipment, and pest control devices. |
| Attached  N/A | OHP 1A | Description of activities and products produced and/or handled at each facility, if different activities are performed at each facility. |
| Attached  N/A | OHP 1D | Completed Private Label Agreement (PLA) for organic products packaged for each private label owner. |
| Attached | OHP 2A | Organic Product Profile (OPP) Workbook. |
| Attached  N/A | OHP 2B | List of approved vendors and/or suppliers. |
| Attached | OHP 2B | Copy of current organic certificate for **EACH** certified organic ingredient used. |
| Attached  N/A | OHP 2B | Exempt Handler Affidavit for any organic products or ingredients sourced from an uncertified handler. |
| Attached  N/A | OHP 2C | Required additional documentation for **each** nonorganic ingredient used. |
| Attached | OHP 4A | Written description or schematic flow chart for each unique type of processed product, from receiving through processing/handling to outgoing. |
| Attached  N/A | OHP 4A | Specification sheet for filters used in product flow. |
| Attached | OHP 4C | Label and SDS, if available, for each cleaner, sanitizer, and defoamer used on organic products, organic production equipment, and in facility cleaning/sanitation practices. |
| Attached  N/A | OHP 4D | Water test results showing water used in or on organic products meets the Safe Drinking Water Act maximum limits for chlorine materials. |
| Attached  N/A | OHP 4D | Label and SDS, if available, for boiler additives. |
| Attached  N/A | OHP 4E | Additional details of your operation’s organic integrity program. |
| Attached  N/A | OHP 5 - 16 | Copy of all labels (retail and non-retail) used to represent products as organic across requested organic equivalence arrangements and non-US based organic certification schemes. |
| Attached  N/A | OHP 5A | Documentation showing apples/pears (or ingredients derived from) used in organic products were produced without the use of antibiotics. |
| Attached  N/A | OHP 6A | Documentation from supplier’s certifying agent that all organic ingredients are compliant with US-Canada Organic Equivalence Arrangement. |
| Attached  N/A | OHP 8 | For products containing meat, documentation from the certifier of livestock that the animals were managed without the use of systemic painkillers or analgesics. |
| Attached  N/A | OHP 9 | Copy of label for any wine product produced incompliance with Switzerland Department of EAER ordinances. |
| Attached  N/A | OHP 10A | Documentation showing apples/pears (or ingredients derived from) used in organic products were produced without the use of antibiotics. |
| Attached  N/A | OHP 12B | Documentation showing that all organic ingredients are certified to the standards of Regulation (EU) 2018/848, or an equivalent standard by an authorized control body. |
| Attached  N/A | OHP 12C | Copy of each label to be used on products to be certified to Regulation (EU) 2018/848. |
| Attached  N/A | OHP 14A | Copy of all labels and packing material specifications used to represent products as Bio Suisse organic. |
| Attached  N/A | OHP 14A | Pest control monitoring report for operations that store or process grain, grain products and/or dried products. |
| Attached  N/A | OHP 14A | Copy of the operation’s certification to a Social Accountability Standard. |
| Attached  N/A | OHP 14B | Applicable Bio Suisse supplemental forms: Declaration of Compliance with the Prohibited GMOs; Self-Declaration of Social Accountability. |
| Attached  N/A | OHP 15B | KRAV Extra Requirements Checklist for Processing, Packaging & Handling. |
| Attached  N/A | OHP 16A | Copy of Grass-fed Organic certificate for each supplier of grass-fed organic ingredients |
| Attached  N/A | OHP 16C | Description of your integrity program that describes how commingling of non-grass-fed ingredients and products is prevented. |

| Organic Livestock Plan (OLP) **Attachments** | | |
| --- | --- | --- |
| Attach the following documents to the Organic Livestock Plan application, as applicable. | | |
| **Check if attached** | **Reference** | **Description** |
| Attached  N/A | OLP 1A | Organic Grower Plan (OGP) for operations raising pasture or feed on farm for livestock. |
| Attached  N/A | OLP 1B | Copy of organic certificate for organic pasture areas managed by another certified operation. |
| Attached | OLP 1B | Map of each livestock production unit showing all production areas. Include additional requirements for pasture-based ruminant livestock operations and avian/poultry operations. |
| Attached  N/A | OLP 1C | Flow chart or narrative of your livestock operation from birth/purchase of livestock to sale of livestock/livestock products. |
| Attached | OLP 2B | Copy of organic certificate for each organic feed supplier, and the label for all premixed feeds showing feed ingredients and manufacturer. |
| Attached  N/A | OLP 2B | Exempt Handler Affidavit for each uncertified handler of organic feed. |
| Attached  N/A | OLP 2C | Copy of labels of all feed additives and feed supplements used. |
| Attached | OLP 4A | Copy of labels for all livestock inputs. |
| Attached  N/A | OLP 5A | Details for avian / poultry housing and shelter. |
| Attached  N/A | OLP 5A | Documentation showing that wood products used as bedding for organic livestock are free of plywood, particle board and treated lumber. |
| Attached  N/A | OLP 5D | Additional pages listing all inputs applied to one parcel listed on its Land Use Affirmation. |
| Attached  N/A | OLP 5D | Additional Land Use Affirmations for multiple parcels. |
| Attached  N/A | OLP 6B | Copy of organic certificate for pullets or other birds brought on to the operation after the second day of life. |
| Attached  N/A | OLP 6D | DL-Methionine calculation worksheet or similar documentation with a description of how DL-Methionine is fed and how it is documented. |
| Attached  N/A | OLP 6D | Feed mill affidavit detailing the total synthetic DL-Methionine per ton of feed for bagged or custom feed mixes. |
| Attached  N/A | OLP 6D | Copy of QCS OLP 6D DL-Methionine table, or similar documentation, filled out by operation that supplies organic pullets. |
| Attached  N/A | OLP 6E | Additional copies of OLP 6E Table 1 describing locations used for avian/poultry meat production. |
| Attached  N/A | OLP 6E | Organic Handling Plan (OHP) for on-farm slaughter of poultry |
| Attached  N/A | OLP 6E | Copy of organic certificate of operation that slaughters poultry, whether under contract or a facility that is part of the company. |
| Attached  N/A | OLP 6E | Copy of all labels to be used on slaughter poultry products. |
| Attached  N/A | OLP 6F | Additional copies of Table 1 describing locations used for avian/poultry pullet production. |
| Attached  N/A | OLP 6G | Additional copies of Table 1 describing locations used for layer production. |
| Attached  N/A | OLP 6H | Copy of organic certificate of operation that cleans and packages eggs, whether under contract or a facility that is part of the company. |
| Attached  N/A | OLP 6H | Organic Handling Plan (OHP) for operations that clean/package eggs on-farm and must be registered under state and/or federal law. |
| Attached  N/A | OLP 6H | For operations that clean and package eggs on farm, a written description and/or diagram of the process. |
| Attached  N/A | OLP 6H | Copy of all labels to be used on organic eggs. |
| Attached  N/A | OLP 7A | Description of all housing and shelter used for non-avian organic livestock. |
| Attached  N/A | OLP 7A | Documentation showing that wood products used as bedding for organic livestock are free of plywood, particle board and treated lumber. |
| Attached  N/A | OLP 8C | Dry matter intake calculation sheet for **each** type and class of animal (QCS OLP Addendum DMI calculation worksheet, NOP DMI Worksheet, or equivalent) |
| Attached  N/A | OLP 9C & D | For each organic dairy animal purchased since the last QCS inspection, provide the purchase receipt, copy of the organic certificate from the source of the animal, and verification of the animal’s organic status from the seller. |
| Attached  N/A | OLP 9D | Additional pages for herd list for all animals requested for certification. |
| Attached  N/A | OLP 10A | Flow chart or a description of beef production from birth of animals to sale/transfer of ownership. |
| Attached  N/A | OLP 10A | Copy of organic certificate of contract slaughter facility of organic beef products. |
| Attached  N/A | OLP 10A | Copy of organic certificate of operation’s own or subcontracted slaughter facility. |
| Attached  N/A | OLP 10A | All product labels, if ownership of processed beef products is maintained. |
| Attached  N/A | OLP 10B | Copy of the organic certificate of the supplier of certified organic replacement animals. |
| Attached  N/A | OLP 11A | Additional copy of description of other mammalian livestock produced for **each** type of mammalian livestock produced. |
| Attached  N/A | OLP 11A | Flow chart or a description of animal production from birth of animals to sale/transfer of ownership. |
| Attached  N/A | OLP 11A | Copy of organic certificate of contract slaughter facility of organic animal products. |
| Attached  N/A | OLP 11A | Copy of organic certificate of operation’s own or subcontracted slaughter facility. |
| Attached  N/A | OLP 11A | All product labels, if ownership of processed animal products is maintained. |
| Attached  N/A | OLP 11B | Copy of the organic certificate of the supplier of certified organic replacement animals. |
| Attached  N/A | OLP 12 - 20 | Copy of all labels (retail and non-retail) used to represent products as organic across requested organic equivalence arrangements and non-US based organic certification schemes. |

| Organic Wild Crop Plan (OWCP) **Attachments** | | |
| --- | --- | --- |
| Attach the following documents to the Organic Wild Crop Plan application, as applicable. | | |
| **Check if attached** | **Reference** | **Description** |
| Attached  N/A | OWCP 1C | Additional pages of parcels requested for certification. |
| Attached  N/A | OWCP 1C | Copy of organic certificate for any parcel currently or previously certified as part of a different operation. |
| Attached  N/A | OWCP 1D | Additional copies of OWCP 1D Parcel Description, for **each** parcel requested for certification. |
| Attached | OWCP 1D | Parcel map for **each** parcel requested for certification. |
| Attached  N/A | OWCP 2 | Additional copies of the Land Use Affidavit for **each** parcel requesting certification. |
| Attached  N/A | OWCP 2 | Additional pages listing inputs used in the last 36 months (for new parcels requesting organic certification for the first time). |
| Attached  N/A | OWCP 4B | Maps depicting risk areas from nonorganic adjoining parcels. |
| Attached  N/A | OWCP 4B | Copy of special agreements made between you, the applicant, and adjoining landowners, regarding management of buffers and/or right of ways. |
| Attached  N/A | OWCP 4F | Completed OGP 12 On-Farm Processing, for an operation that conducts any of the activities listed on that form. |
| Attached  N/A | OWCP 4H | Organic certificate of off-farm suppliers, organic products, and marketing outlets for organic products. |
| Attached  N/A | OWCP 5 – 14 | Copy of all labels (retail and non-retail) used to represent products as organic across requested organic equivalence arrangements and non-US based organic certification schemes. |
| Attached  N/A | OWCP 11D | Labeled and dated photographs or satellite images showing the current condition of **each** parcel requesting retroactive recognition. |
| Attached  N/A | OWCP 11D | Map of **each** parcel requesting retroactive recognition with clearly identified features. |
| Attached  N/A | OWCP 11D | For any parcel previously certified to the EU organic standard that experienced a lapse in certification, a copy of the previous organic certificate, documentation of the expiration / cancellation of the previous organic certificate, verification from the previous certifier that the lapse was not due to contamination, and the reason for the lapse in certification. |
| Attached  N/A | OWCP 11D | Input application records covering the entire period of requested retroactive recognition for **each** parcel requesting retroactive recognition, with the name of product, manufacturer, and date(s) of application. |
| Attached  N/A | OWCP 11D | Supporting documentary evidence for **each** parcel requesting retroactive recognition, in accordance with the parcel’s previous land use. |
| Attached  N/A | OWCP 13 | Maps of growing areas, including areas around growing area. |
| Attached  N/A | OWCP 13 | Field History documentation. |
| Attached  N/A | OWCP 13 | Copy of certification to a social accountability standard, if appliable. |
| Attached  N/A | OWCP 13 | Applicable Bio Suisse supplemental forms: Sustainable Water Use Plan; Self-Declaration of Social Accountability |

| Simple Organic Handler Plan (SOHP) **Attachments** | | |
| --- | --- | --- |
| Attach the following documents to the Simple Organic Handler Plan application, as applicable. | | |
| **Check if attached** | **Reference** | **Description** |
| Attached | SOHP 1A | Map of facilities, including receiving, storage, and handling areas, and pest control devices. |
| Attached  N/A | SOHP 1A | Description of activities and products handled at each facility, if different activities are performed at each facility. |
| Attached | SOHP 2A | SOHP Products and Suppliers Workbook. |
| Attached  N/A | SOHP 2B | List of approved vendors and/or suppliers. |
| Attached | SOHP 2B | Copy of current organic certificate for each supplier of organic products handled. |
| Attached  N/A | SOHP 2B | Exempt Handler Affidavit for any organic product sourced from an uncertified handler. |
| Attached | SOHP 3A | Written description or schematic flow chart for **EACH** unique type of handled product, from receiving through processing/handling to outgoing. |
| Attached | SOHP 3C | Label and SDS, if available, for each cleaner, sanitizer, and defoamer used on organic products, organic production equipment, and in facility cleaning/sanitation practices. |
| Attached  N/A | SOHP 3D | Additional details of your operation’s organic integrity program. |
| Attached  N/A | SOHP 4 – 15 | Copy of all labels (retail and non-retail) used to represent products as organic across requested organic equivalence arrangements and non-US based organic certification schemes. |
| Attached  N/A | SOHP 4A | Documentation showing apples/pears (or ingredients derived from) used in organic products were produced without the use of antibiotics. |
| Attached  N/A | SOHP 5A | Documentation from supplier’s certifying agent that all organic ingredients are compliant with US-Canada Organic Equivalence Arrangement. |
| Attached  N/A | SOHP 7A | For products containing meat, documentation from the certifier of livestock that the animals were managed without the use of systemic painkillers or analgesics. |
| Attached  N/A | SOHP 8A | Copy of label for any wine product produced incompliance with Switzerland Department of EAER ordinances. |
| Attached  N/A | SOHP 9 | Documentation showing apples/pears (or ingredients derived from) used in organic products were produced without the use of antibiotics. |
| Attached  N/A | SOHP 11B | Documentation showing that all organic ingredients are certified to the standards of Regulation (EU) 2018/848, or an equivalent standard by an authorized control body. |
| Attached  N/A | SOHP 13 | Pest control monitoring report for operations that store or process grain, grain products and/or dried products. |
| Attached  N/A | SOHP 13 | Copy of the operation’s certification to a Social Accountability Standard. |
| Attached  N/A | SOHP 13 | Applicable Bio Suisse supplemental forms: Declaration of Compliance with the Prohibited GMOs; Self-Declaration of Social Accountability. |
| Attached  N/A | SOHP 14B | KRAV Extra Requirements Checklist for Processing, Packaging & Handling. |
| Attached  N/A | SOHP 15A | Copy of Grass-fed Organic certificate for each supplier of grass-fed organic ingredients |
| Attached  N/A | SOHP 15B | Description of your integrity program that describes how commingling of non-grass-fed ingredients and products is prevented. |

| Organic Producer Group (OPGP) **Attachments** | | |
| --- | --- | --- |
| Attach the following documents to the Organic Producer Group Plan application, as applicable. | | |
| **Check if attached** | **Reference** | **Description** |
| Attached | OPGP 1 | Legal status of the group of producers |
| Attached | OPGP 2A | Documentation defining the organizational structure of all personnel and qualifications of each person authorized to conduct site visits / inspections of members and production units. |
| Attached  N/A | OPGP 2A | Additional copies of OPGP 2A – Internal Control System Personnel. |
| Attached | OPGP 2 | Copy of the ICS manual or equivalent documents related to procedures for management of the ICS. The manual / equivalent documents must meet the requirements laid out in OPGP 2. |
| Attached | OPGP 3A & B | Producer Group Sub-Unit Information spreadsheet, listing all sub-units used for organic production as part of the producer group, and all enforcement actions issued by the ICS since the last QCS inspection. |
| Attached | OPGP 3A | A separate parcel description and land use affidavit form for **each** sub-unit listed in the spreadsheet. |
| Attached | OPGP 3A | Copy of the organic certificate for **each** sub-unit that was previously certified as part of a different operation. |
| Attached | OPGP 3B | Documentation of corrective action for **each** enforcement action. |
| Attached  N/A | OPGP 4A | Separate/additional table to show how group members that exceed EU maximum size criteria are eligible for membership. |
| Attached | OPGP 4A | Copy of the written membership agreement template that is to be signed by each member of the group. |
| Attached  N/A | OPGP 4C | Documentation showing that chitin / crustacean shells or mollusk waste used as a nutrient/fertilizer/soil conditioner comes from an organic or sustainable source. |
| Attached  N/A | OPGP 4C | Source documentation of egg shells and/or manure (organic or conventional). |
| Attached  N/A | OPGP 4D | Recipe of mushroom substrate if manure/animal excrement is used for mushroom production. |
| Attached  N/A | OPGP 4F | Records showing how ICS ensures mother plants as the source of on-farm plant reproductive material have been in conversion for at least 12 months. |
| Attached  N/A | OPGP 4F | Documentation showing that plant reproductive material sourced off farm (from outside the group and its members) has been in conversion for at least 12 months. |
| Attached | OPGP 4G | Copy of all labels (retail and non-retail) to be used on EU organic products. |
| Attached  N/A | OPGP 4H | Labeled and dated photographs or satellite images showing the current condition of **each** parcel requesting retroactive recognition |
| Attached  N/A | OPGP 4H | Map of **each** parcel requesting retroactive recognition with clearly identified features |
| Attached  N/A | OPGP 4H | Input application records covering the entire period of requested retroactive recognition for **each** parcel requesting retroactive recognition, with the name of product, manufacturer, and date(s) of application. |
| Attached  N/A | OPGP 4H | For any parcel previously certified to the EU organic standard that experienced a lapse in certification, a copy of the previous organic certificate, documentation of the expiration / cancellation of the previous organic certificate, verification from the previous certifier that the lapse was not due to contamination, and the reason for the lapse in certification. |
| Attached  N/A | OPGP 4H | Supporting documentary evidence for **each** parcel requesting retroactive recognition, in accordance with the parcel’s previous land use. |