



Quality Certification Services (QCS)
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QCS Specific Trade Practices Fee Schedule

The following description of fees is intended to provide a cost-effective certification for operations of various sizes and types. All fees **except** the first time applicant fee are due annually for recertification. Certificates are valid for one calendar year. Applicants who are eligible for a refund must direct a written refund request to the QCS office. Additional fees for additional services may apply-please see the master fee schedule for more information.

Description	Annual Certification Fees	Inspection and other additional costs
Specific Trade Practices Certification up to 6 specific trade practices.	The QCS Specific Trade Practices Fee is \$50.00 per hour for first six hours of review or inspection. Subsequent review/inspection time will be billed at \$40.00per hour. A minimum of 6 hours will be billed for Specific Trade Practices certification.	All inspection costs are not included and will be billed after the inspection takes place. The inspection fee is described below. Travel expenses are also not included and may include but are not limited to: airfare, lodging, car rental and transportation, meals, other travelling fees, etc.
		Any additional review or changes to a current certification and prior to the following year renewal will be billed at the same rates mentioned before.

1st time applicants must also submit a first time applicant fee of \$50.00

DESCRIPTION OF FEES AND REFUND POLICY

Certification Fees: Certification Fees are the base annual fees due each year for certification. A certification fees deposit/payment is due at the time of initial application (1st year) and on anniversary date in subsequent years. If the application is withdrawn before the review process has started, one half of certification fee / deposit may be refunded. If withdrawn after the review process has begun, certification fees will be charged for the amount of time devoted by QCS to such review.

Inspection Fees: Inspection fees vary based upon the size and complexity of the operation inspected, the distance that must be traveled and the individual inspector assigned. All travel expenses are paid by the party to be inspected as well. Generally, inspection fees without travel expenses can be expected to range between \$200 and \$600 per day of inspection. A \$300 review / inspection deposit is due at the time of the initial application (1st year) and on the anniversary date of certification in subsequent years. The balance not covered by the \$200 inspection fee will be invoiced at the conclusion of the inspection. In addition to the inspection fee and the expenses, QCS also charges a \$25 inspection processing fee for each inspection. This amount is retained by QCS to cover administrative costs related to the inspection. Upon withdrawal of application and written request, the deposit is refundable before the review process has begun.

Other Fees: For all other services not specifically listed, QCS may charge an administrative fee of \$40.00 per hour.